

# Gallitzin Fire Company, No. 1

## Junior Firefighter Job Description

### **JOB SUMMARY**

As a Junior Member of the Gallitzin Fire Company, No. 1 (GFC), the junior firefighter is charged with the responsibilities of responding to emergency and non-emergency alarm calls, protecting lives and property through fire education and fire prevention. The junior firefighter participates in formal and informal training activities necessary to achieve the appropriate preparedness level to safely respond to and operate at fire, rescue, disaster emergency calls, and other emergency situations while protecting life and property and supporting mitigation activities.

### **SUPERVISION**

Exercised: None

Received: Work is performed under the direct supervision of a fire company officer.

### **POSITION RESPONSIBILITIES**

Responsibilities include, but are not limited to the following:

- Be familiar with all GFC rules, regulations, policies and operating guidelines applicable to the efficient operation of the Company.
- Attend and participate in GCF meetings and training sessions; meeting requirements to remain knowledgeable of GFC operations and to promote job performance.
- Appropriately wear all assigned protective clothing for its intended purpose. Completes regular checks of zippers, snaps, hooks, worn or torn material, and Velcro strips. Report any irregularities or broken items immediately for repair and/or replacement to assigned PPE officer.
- Respond to emergency and non-emergency alarm calls to protect lives and property through fire prevention and fire education.
- Respond to emergency and non-emergency alarm calls and properly perform all basic junior firefighting functions according to GFC training standards and Child Labor Laws which may include, but not limited to the following:
  - Junior firefighters (16 and 17 years of age)
    - May engage in fire fighting activities provided the junior firefighter has successfully completed a course of training equal to the standards of basic firefighting and under the direct supervision of fire company officer
  - Junior firefighters (14 and 15 years of age)
    - Cleanup service at the scene of a fire, outside the structure, after the fire has been declared by the fire official in charge to be under control
    - Provide coffee wagon and food services
- Assist in maintaining apparatus, equipment, and tools in a clean and serviceable condition.
- Assist, as necessary, in maintaining the cleanliness and safety of the fire station.
- Monitors and communicates effectively and coherently over radio channels while initiating and responding to radio communications; exchanges information with Emergency Communication Center dispatchers and other emergency service personnel.
- Incorporate continuous quality improvement principles in daily activities.

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- Maintain good interpersonal relationships with all members of the GFC and citizens we serve.
- Successfully complete the GFC training requirements for junior firefighters within the established time frame.
- Participate in non-emergency activities as required and requested.
- Conduct oneself in a mature, professional, and courteous manner at all times.
- Other duties as assigned.

### **POSITION REQUIREMENTS (minimum)**

- Be 14 to 17 years of age.
- Successfully complete the application process to include:
  - Junior Membership application form,
  - Supply valid working papers
- Physically and mentally fit to meet the demands of the position

### **KNOWLEDGE, SKILLS, and ABILITIES**

- Ability to learn and demonstrate a wide variety of junior firefighting duties and methods.
- Ability to work well with others and work as a team member under the supervision of a fire company officer.
- Ability to establish rapport and interact professionally, sensitively, and patiently with individuals of all ages and abilities.
- Ability to exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
- Ability to understand and follow written and oral instructions and orders in the English language.
- Ability to effectively communicate orally and in written correspondence.
- Ability to work and remain calm under stressful situations.
- Ability to read a variety of informational and technical documentation, directions, instructions, and methods and procedures.
- Ability to achieve and maintain adequate level of fitness to perform essential functions of the job.

### **WORKING CONDITIONS**

Significant exposure to undesirable working conditions such as outside weather, fumes, airborne particles, moving mechanical parts, wetness, humidity, vibration, working at night, working while wearing heavy equipment, risk of blood borne/airborne pathogens, and varying noise levels.

### **PHYSICAL ACTIVITIES**

Essential functions require maintaining physical condition necessary for significant physical activity such as: sitting, standing, walking, running, kneeling, crouching/stooping/squatting, crawling, twisting upper and lower body, climbing, balancing, pushing, pulling, swimming; regularly lifting and or maneuvering up to 50 pounds and occasionally lifting and maneuvering up to and over 175 pounds.