

# Gallitzin Fire Company, No. 1

## Firefighter Job Description

### **JOB SUMMARY**

As a Regular Member of the Gallitzin Fire Company, No. 1 (GFC), the firefighter is charged with the responsibilities of responding to emergency and non-emergency alarms, protecting lives and property through fire education, prevention and suppression of fires. Firefighters are also expected to perform basic first aid until advanced life support unit arrives. The firefighter participates in formal and informal training and maintenance activities necessary to achieve the appropriate preparedness level to safely respond to and operate at fire, rescue, disaster emergency calls, and other emergency situations while protecting life and property and supporting mitigation activities.

### **SUPERVISION**

Exercised: None

Received: Work is performed under the direct or general supervision of an officer or senior firefighter.

### **POSITION RESPONSIBILITIES**

Responsibilities include, but are not limited to the following:

- Be familiar with all GFC rules, regulations, policies and operating guidelines applicable to the efficient operation of the Company.
- Attend and participate in GCF meetings and training sessions; meeting requirements to remain knowledgeable of GFC operations and to promote job performance.
- Appropriately wear all assigned protective clothing and self-contained breathing apparatus for its intended purpose. Completes regular checks of zippers, snaps, hooks, worn or torn material, and Velcro strips. Report any irregularities or broken items immediately for repair and/or replacement to assigned PPE officer.
- Respond to emergency and non-emergency alarms to protect lives and property through the prevention and the extinguishments of fires.
- Perform emergency medical care when needed up to level of training.
- Respond to emergency and non-emergency alarm calls and properly perform all basic firefighting functions according to GFC training standards which may include, but not limited to the following:
  - Select and properly operate the use of fire service tools and equipment
  - Raising and lowering of ladders; Climbing up and down ladders
  - Use extinguishers
  - Lay and connect fire hose
  - Ventilate burning structures
  - Maneuver and direct water streams
  - Perform search and rescue operations
  - Work to complete salvage and overhaul operations
- Assist in maintaining apparatus, equipment, and tools in a clean and serviceable condition.
- Assist, as necessary, in maintaining the cleanliness and safety of the fire station.
- Monitors and communicates effectively and coherently over radio channels while initiating and responding to radio communications; exchanges information with Emergency Communication Center dispatchers and other emergency service personnel.

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- Implement emergency techniques when trapped or disoriented.
- Incorporate continuous quality improvement principles in daily activities.
- Maintain good interpersonal relationships with all members of the GFC and citizens we serve.
- Successfully complete the GFC training requirements for firefighters within the established time frame.
- Upon successful completion of the GFC training requirements for firefighters and meeting all eligibility requirements the firefighter shall complete the GFC Driver/Operator training program.
- Participate in non-emergency activities as required and requested.
- Conduct oneself in a mature, professional, and courteous manner at all times.
- Other duties as assigned.

### **POSITION REQUIREMENTS (minimum)**

- Be at least 18 years of age.
- Successfully complete the application process to include:
  - Membership application form,
  - Pennsylvania Child Abuse History Clearance
  - Pennsylvania State Police Request for Criminal Record Check
  - Annual Medical Statement of Personnel form
  - Reference Review
- Physically and mentally fit to meet the demands of the position

### **KNOWLEDGE, SKILLS, and ABILITIES**

- Knowledge of streets and fire protection systems within the GFC first-due response area.
- Knowledge of basic first aid, including American Red Cross CPR and Automatic External Defibrillation (AED) certification.
- Ability to learn and demonstrate a wide variety of firefighting and related duties and methods.
- Ability to work well with others and work as a team member under the supervision of an officer or senior firefighter.
- Ability to establish rapport and interact professionally, sensitively, and patiently with individuals of all ages and abilities.
- Ability to exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
- Ability to understand and follow written and oral instructions and orders in the English language.
- Ability to effectively communicate orally and in written correspondence.
- Ability to work and remain calm under stressful situations.
- Ability to read a variety of informational and technical documentation, directions, instructions, and methods and procedures.
- Ability to write job-related documentation and reports with proper format, punctuation, spelling and grammar, using all parts of speech.
- Ability to achieve and maintain adequate level of fitness to perform essential functions of the job.

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### **WORKING CONDITIONS**

Significant exposure to undesirable working conditions such as outside weather, fumes, airborne particles, moving mechanical parts, high and precarious places, wetness, humidity, toxic or caustic chemicals, risk of electrical shock, vibration, extreme heat (non-weather), working at night, poor ventilation, self-contained breathing apparatus, working while wearing heavy equipment, extreme cold (non-weather), work with explosives, risk of radiation, risk of blood borne/airborne pathogens, and varying noise levels.

### **PHYSICAL ACTIVITIES**

Essential functions require maintaining physical condition necessary for significant physical activity while wearing a self-contained breathing apparatus such as: sitting, standing, walking, running, kneeling, crouching/stooping/squatting, crawling, twisting upper and lower body, climbing, balancing, pushing, pulling, swimming; driving a motor vehicle under stressful conditions and varying speeds, operating heavy equipment, regularly lifting and or maneuvering up to 50 pounds and occasionally lifting and maneuvering up to and over 150 pounds.